

DEPARTMENT OF SOCIAL SERVICES

744 P Street, Sacramento, CA 95814



November 15, 1988

ALL-COUNTY INFORMATION NOTICE NO. I-111-88

TO: ALL COUNTY WELFARE DIRECTORS

SUBJECT: IHSS UNIFORMITY SUMMARY LISTING

The purpose of this notice is to inform Counties of the IHSS Uniformity Summary Listing, a new report produced by the In-Home Supportive Services (IHSS) Case Management Information and Payrolling System (CMIPS). This report was developed so that Counties could better evaluate the relative impairment of IHSS recipients and the comparative assessment practices of district office and social service workers.

The Uniformity Summary Listings for the quarters ending June 30, 1988 and September 30, 1988 have been completed and will be distributed on November 15, 1988. In the future this report will be distributed at the end of each quarter.

Attached is a sample of the report, along with a field-by-field description.

If you have any questions regarding this report, please contact Joan Boomer at (415) 834-8605.

A handwritten signature in cursive script, reading "Loren D. Suter".

LOREN D. SUTER
Deputy Director
Adult and Family Services

Attachments

cc: CWDA

STATE OF CALIFORNIA
IN HOME SUPPORTIVE SERVICES
UNIFORMITY SUMMARY LISTING

COUNTY - ALL COUNTIES

JOB - HHH740F
REPORT - HHH740F

DISTRICT OFFICE - 99

[illegible]

IHSS UNIFORMITY SUMMARY LISTING

The Uniformity Summary Listing shows, by Functional Index (FI) range and Impairment, information about clients whose assessments were completed using the Uniformity Standards. This report is used as a management tool for assessment activities in the In-Home Supportive Services program.

* * * * * F I E L D D E S C R I P T I O N * * * * *

COUNTY The name of the County.

DISTRICT OFFICE: The District Office is represented by a two digit number designating a specific IHSS office.

FI The Functional Index is calculated by applying predetermined weights to discrete scores from IHSS tasks. These tasks are: SOC 293 fields AA (Domestic Services), BB (Preparation of Meals), CC (Meal Clean Up), DD (Routine Laundry, Etc.), EE (Shopping for Food), FF (Other Shopping & Errands), HH (Respiration), II (Bowel and Bladder Care), JJ (Feeding), KK (Routine Bed Baths), LL (Dressing), MM (Menstrual Care), NN (Ambulation), OO (Moving In/Out of Bed), PP (Bathing, Oral Hygiene, Grooming), QQ (Rubbing Skin, Repositioning, Etc.) and RR (Care and Assistance with Prosthesis). The displayed information is grouped by quarter points. The FI score listed in the last group of data is the County's mean (mathematical average) of FIs.

AVG TOT ND: Average total need, taken from the TOTAL NEED column of the FI Tasks listed above from the SOC 293 TAD.

NSI # This will show the number of Non-severely Impaired clients falling within this range of FI Scores.

SI # This will show the number of Severely Impaired clients falling within this range of FI Scores.

TOTAL # This will show the number of all clients falling within this range of FI Scores.

AVG TOT ND (Continued)

- HRS For the categories: NSI, SI, and TOTAL, the HRS field is the statistical mean (average) of the sum of the IHSS tasks from the TOTAL NEED column of the SOC 293 TAD converted to monthly by a factor of 4.33.
- ADJ The number of clients by Impairment level who have ADJUSTMENTS to their TOTAL NEED column on the SOC 293 TAD grid. The second line of each Impairment level is the monthly average number of hours adjusted for SOC 293 TAD fields AA (Domestic Services), BB (Preparation of Meals), CC (Meal Clean Up), DD (Routine Laundry, Etc.), EE (Shopping for Food) and FF (Other Shopping & Errands).
- ALT The number of clients by impairment level who have ALTERNATIVE RESOURCES on the SOC 293 TAD grid. The second line of each Impairment level is the monthly average number of hours which have been reduced because of alternate resources.
- AUTH The number of clients by impairment level who have services authorized in the AUTH TO BE PURCH column of the SOC 293 TAD. The second line of each Impairment level is the monthly average number of hours authorized.
- MED ACCOM The number of clients by impairment level who have a need indicated for accompaniment to a medical appointment on line SS of the grid of the SOC 293 TAD. The second line of each impairment level is the monthly average number of hours needed for accompaniment to medical appointments (Field SS, SOC 293 TAD).
- ALT ACCOM The number of clients by impairment level who have a need indicated for accompaniment to an alternate resource site (Field TT, SOC 293 TAD). The second line of each impairment level is the monthly average number of hours needed for accompaniment to an alternate resource site.

PARA MEDICAL	The number of clients by impairment level who have a need indicated for paramedical services on line YY of the grid. The second line of each Impairment level is the monthly average number of hours needed for paramedical services.
PROT SPVSN	The number of clients by impairment level who have a need indicated for protective supervision (Field WW, SOC 293 TAD). The second line of each Impairment level is the monthly average number of hours needed for protective supervision (Field WW, SOC 293 TAD).
MENT FI	Average of the sums of the 3 discrete mental scores (Field H1, SOC 293 TAD) ranked (possible score between 3 and 15).
SUMMARY	This is a summary line of averages and totals for the District Office, County or State for caseload and the FI.
NSI FI	This is the summary Functional Index average of all Non-severely Impaired clients.
SI FI	This is the summary Functional Index average of all Severely Impaired clients.
TOTAL FI	This is the summary Functional Index average of all clients (Non-severely Impaired and Severely Impaired).

GENERAL DESCRIPTION

Distribution:

By district office, County and Statewide

Frequency:

Quarterly

When:

The Uniformity Summary Listing is generated at the end of each calendar quarter.

Sort Option:

By District Office only

Usage:

This report shows how many clients fall within each FI range, by Impairment level, the average number of monthly hours needed and hours available thru alternative resources. There should be a positive, direct correlation between the FI and hours. There should also be a strong direct correlation between the FI and Impairment level. Further, there should be a direct, positive correlation between the Mental FI and the need for protective supervision.

Basic Format:

Each Uniformity Summary Listing report includes all cases whose assessments were completed using Uniformity Standards.